



Ripley Infant School

Kirk Close

Ripley

Derbyshire DE5 3RY

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Microsoft Teams – Chance to Meet the Teachers Online

Dear Parents/Carers,

Over the last couple of weeks we have trialled using Microsoft Teams to meet with a group of children online. We now want all the children to be able to meet online with their classmates safely and we hope that by giving them the chance to see others in their class it will provide some much needed mental health support for everyone, including staff.

In the meantime, we would like all parents and families to consider the way in which they use Microsoft Teams and if you would like to get involved you will be agreeing to these rules and routines:

- Teams is for children as a tool for learning, no guests or grown-ups please (unless supporting your own child!)
- Do not share our links for meetings with anyone
- Do not record the sessions or upload images from Teams to other platforms (including Facebook)
- Always use respectful language – it is our Virtual School
- Report any inappropriate language of individuals to the class teacher
- Stay in the Waiting Room until the class teacher checks everyone is a member of Ripley Infant School

What Happens Next?

Please email your child's class teacher if you would like to get involved their email address is available on all of the home learning materials. This will enable them to add you to their teams meeting list. This will then generate an invite which provides you with a link to join on a given date and time.

We assume that by using Teams you agree to these rules. Any questions or concerns please email headteacher@ripley-inf.derbyshire.sch.uk

What parents need to know doc: (download)

<https://nationalonlinesafety.com/guides/what-parents-need-to-know-about-microsoft-teams>

Yours faithfully,

Paula Doleman
Head teacher

